

ST. GEORGE'S SCHOOL, ALAKNANDA
ADMISSION SCHEDULE
PRE-SCHOOL (NURSERY)
2024-2025

**Commencement of admission
Process** : **23.11.2023 at 9 am**

Last date of form submission : **15.12.2023 at 1pm**

**The date for displaying the First list of
Selected children** : **12.01.2024 at 3 pm**

**Date of Draw of Lots For
General Category (if any)** : **20.01.2024 at 3 pm**

**The date for displaying
The Second list (if any)** : **29.01.2024 at 3 pm**

Closure of admission process : **08.03.2024**

ST. GEORGE'S SCHOOL, ALAKNANDA
PRE-SCHOOL ADMISSION 2024-2025

FORMS ARE AVAILABLE ONLINE FROM
23rd November 2023 TO 15th December 2023

For Pre-School (Nursery)
The child should be born between
01-04-2020 to 31-03-2021

ST. GEORGE'S SCHOOL
ALAKNANDA, NEW DELHI

INFORMATION REGARDING ADMISSION FOR THE
ACADEMIC YEAR
APRIL 2024 -- MARCH 2025

Kindly note the following admission guidelines:-

1. Admission form is available online only.
2. You must have the following documents/information at the time of applying as these are mandatory for filling the form.
 - Recent Colour passport size photo of the child (in jpg/jpeg format).
 - The dimensions of the photo must be 100*80 pixels and the digital size of each photo must be less than 20KB. Background of the photo should be white in colour.
 - Valid Email ID and phone number.
 - Before filling the form please read all instructions carefully including the criteria of the school.
3. Fill in the particulars of the child (i.e. Name, parents name and date of birth correctly) in the online registration form. The date of birth, name of the applicant, father's and mother's name filled in the form must tally with the one recorded in the birth certificate of the child.
Kindly check all requisite details before final submission as no correction is allowed after submission of the hard copy of the form.
4. If any applicant is found to have fabricated /false information, registration will be rejected and it will not be considered for admission.
5. If more than one application form is provided for one candidate then all the forms will be rejected.
6. It is to be ensured that the admission form is printed on single sided paper (**A4 size 100 GSM**)
7. Print the form and acknowledgement receipt generated by the system once the form is submitted successfully. **Submit the hard copy of form with acknowledgement slip and supporting documents**, along with Rs 25/- in the school office between 9:00 AM to 1:00 PM from 23/11/2023 to 15/12/2023 on working days. The application will be considered once the hard copy is submitted with acknowledgement slip and supporting documents in the school office.
8. Note down the username and password on the acknowledgement receipt for your future reference.
9. School will not provide transport facility to Pre-school children.
10. For distance calculation, it is mandatory to choose the location from the suggestions only.(Google map by road)

11. Last date of submission of form is on 15-12-2023 by 1:00 PM ONLY.
12. Any action to influence the admission procedure will go against the candidate concerned.
13. The school does not accept any donations for admission. Parents should beware of third parties making false claims of procuring admission and collecting money on behalf of the school. If they enter into any transaction with such parties, they will be doing so at their own risk and the school shall not be responsible for it. The school will appreciate to know if there is any person or persons so that proper legal action can be taken against them.
14. The age relaxation for admission of upto 30 days may be granted at the level of head of school in the upper age limit for these classes. The parents may approach the Head of School/Principal for seeking age relaxation through a manual application.
15. No telephonic enquiry about admissions will be entertained.
16. The draw of lots (if any) will be for the eligible candidates and will be held on 20-01-2024 at 3:00 PM.
17. The list of successful applicants will be displayed on the school notice board as well as website (www.sgs.edu.in) at 3 pm as per details given below.

List Details	List Display Dates	Time
I List	12 th January 2024	3 pm
II List (if any)	29 th January 2024	3 pm

18. Instructions about checking of documents and fees payment will be displayed along with the list.
19. For online application please log on to www.sgs.edu.in.
20. Self attested photocopy (any one parent) of the following documents are to be submitted along with the Form.
No original documents to be given.
- Photocopy of the Birth Certificate of the applicant child from Municipal Corporation/Local authority should be attached to the Application Form.
 - Proof of residence (Parents Passport/Voter I- Card/Electricity Bill/MTNL Telephone Bill/Water Bill/Aadhaar card/Ration card/Domicile certificate) –attach **any one**.
 - Proof of sibling in St George’s school – (I card photocopy or diary front page).
 - Only religious minority (Christian) Membership Letter from the concerned Church and no recommendation letter.
 - Proof of Alumni of St George’s school (XII passing out Certificate).

Note: Changes if any will be applicable as per the specifications by the Directorate of Education, Govt. of NCT, Delhi. The school will not be responsible in such a situation.

Criteria for Admission to Pre School 2024-2025

CRITERIA	POINTS
Christian Minority upto 6 kms	35
Sibling upto 6 kms	20
Staff upto 6 kms	20
Alumni upto 6 kms	15
Neighbourhood (0-1km)	10
Total	100

- I. Distance will be calculated based on the Google map(By road)
- II. In case the vacancy remains unfilled, students residing within 1 to 3 kms of the school shall be admitted.
- III. If still the vacancies remain unfilled, then the admission shall be offered to other students residing within 3 to 6 kms of the school.
- IV. Students residing beyond 6 kms shall be admitted only in case vacancies remain unfilled even after considering all the students within 6 kms area.

If seats in the above category remain unfilled the same will be treated as general category and admission to these seats will be on the basis of draw of lots.

No EWS/DG/CWSN Category for Minority Schools.